

Process Guidelines & Ground Rules

1. What I heard:

- Members eager to participate - contribute, learn, & represent their viewpoints
- Strong desire for productive meetings
- Have a process that is “measured and fair”
- Provide equal opportunity for all to provide input, review, & comment
- Have a plan based on facts and science
- Have an action plan with action in it
- Ensure respect around the table

2. This is a consultative process - Ecology retains responsibility for the final product, considering input from this process.

- Agreement on recommendations is welcome, but full consensus is not expected.
- Solutions that work for all are encouraged.
- Facilitator may ask for the “sense of the group” on options that could be included in the plan.
- Decisions on meeting process are to be made by consensus, if readily obtained, or by Ecology & Health, if not.

3. Expectations for member conduct:

- Be respectful
- Stay on topic
- Observe time frames, for individual statements and session times
- One person talks at a time
- People need not agree
- Work to understand the interests of others; give feedback that respects those interests
- Turn off cell phone ringers; avoid interruptions

4. Expectations for the public:

- Provide comments & input during public comment period only